

Technology Advisory Committee

Meeting Minutes

August 12, 2019

TSSC Annex

7720 W. Oakland Park Blvd. Sunrise, FL 33351

In Attendance: Robert Sanders, Janice Johnson, Carol Soponaro, Dale Bondanza, BethAnne Carr, Daryl Diamond, John Perez, Harmoni Clealand, Denise Vajanc, Jeff Stanley, Stephanie Bustillo, Teresa Macri, Maximo Rosario, Zak Barbarosh, Kathy Brooks, Neena Grosvenor (phone), Julio Gonzalez, Stephanie Marsh, Richard Baum, Amanee Tyson, Vincent Newman, Andrew Dolberg, Leslie Caracuel, Rekishia Moore Redding, Denise Vajanc, Naveed Syed

1. Approval of minutes from May 6, 2019 – unanimously approved
2. Announcements and Comments
 - a. January 13th TAC meeting will be held at the TSSC bank building. Every other meeting will be at BECON but might not be in the MGM room.
 - b. Conflict of interest form – if you were appointed by an official department you need to sign this form. <https://www.browardschools.com/Page/41329>
 - c. Online training for Roberts' Rule, Sunshine Law, Ethics training. If you have taken it before you will need to use the same email address which will send you to a shortened version of the training. You will need to print out your completion form.
 - d. New Chief Information Officer to the Office of Information & Technology- Phillip Dunn to be starting on August 21st. CIO from two Connecticut school districts and New York.
3. **Team site** – everyone should have received the link to the Teams Site
<https://teams.microsoft.com/#/files/General?threadId=19:217122828b1f4f79b30e6b4e9>
4. **Security Projects** – Teresa Macri
 - a. Video Surveillance Phase 2: Delayed because there are other district projects that are using the same electrical contractor (computer labs, kitchens, portable relocations). Vendor needs until September to complete. Conduit and cabling are the hindering blocks because there are not many vendors to use.
 - b. Two-way radios – second place of this project is repeaters. Now that they have enough radios we want to make sure that they are working across the campus. This project will take the rest of the school year to complete (July 2020). This project includes all activity buses.
 - c. Bus radios – Over 1300 buses completed and the entire bus fleet has all been transitioned, they have all received new radios and completed the task two weeks early. Scheduled to complete on August 14. Training was given to all users of the radios.
 - d. Intercom project – with a new vendor as it is a new type of system (IP based). Preconstruction is determining specifications in order to get the permit to start. This project will handle all secondary schools, combination schools, colleges and centers.
5. **Short term WAN** – Vincent Vinueza

End of November cut will be met because we want to have a year of a contract with ATT before we move into a long term contract. January 2021 is when we will move on to a long term solution.

6. **19-20 Roadmap Items** – Dale Bondanza

- a. Student information system – begins Q3
 - b. Computer refresh – begins Q3
 - c. Sprint 1 million project – end of calendar year
 - d. Student transportation system – under the cone
 - e. Short and long term WAN
 - f. Managed print service
 - g. Enterprise back up
 - h. Phase 2 Maximo
 - i. SAP Governance, Risk and Compliance Module
 - j. Student Threat Assessment module – Tara Roger and Academics working on this module
 - k. SAP Payroll project improvement – already begun and will continue on through Q2 and Q3
7. **Computer Refresh** – Maximo Rosario - question as to whether or not staff was to be included in the refresh of laptops. The answer is yes. Primarily it is for student devices but there will be money set aside for staff. All devices that are five year or older will be refreshed. Goal is to start the refresh in January 2020.
8. **Projects over the summer that have gone to the Board:**
- a. Device BID is being worked on
 - b. Audio visual BID is being worked on
 - c. Transportation will come up in September
 - d. Academic Software: TurnItIn (Grades 6 -12), Vocabulary.com (Grades 5 -12), Newsela (Grades 2- 12), Nearpod (Grades K – 12), Canvas (Grades PreK – 12)
9. **Verizon Innovation Grants with Digital Promise League of Innovative Schools** – up to 10 Title 1 middle schools to receive iPads for every student in the school. An instructional coach will be assigned to each school where part of the salary will be paid by Verizon and the remainder by Title 1 funding for middle schools. We will know by December whether or not we received the grant.
10. **By-Laws and Change List:**
- a. Moved things from by-laws to Policies as needed
 - b. Narrowed down the scope of the by-laws
 - c. Attendance policy and quorums were reviewed – we revised what the recommended make-up of the committee should be (formerly we had 41 people and reduced it to 37). Recommendation for a fixed number for a quorum (16 people).
 - d. The public is welcome to come to this meeting to give input
 - e. Committee should review policy and by-laws and we can discuss at September meeting
 - f. Cannot take minutes or vote on items if the committee does not have a quorum
 - g. Conversation: Should we add a community representative that would be able to add technology expertise? Should we use our Gartner affiliation if we want someone who has expertise in the field?
11. **Motion** – A community member at Large with a strong technology background, to be appointed by the TAC Chair and approved by the membership. Voted down.
12. **Motion** – Leave Facilities on the TAC committee – passes.
13. **Motion** – To add a Micro Tech as an appointed member – Principal would need to sign a TDA for the Micro Tech to attend. Tabled to discuss at September TAC meeting.